

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: February 20, 2017
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Kathleen Crockett
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Weindel, seconded by Comm. Paul to approve the 01/16/17 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl.Crockett

Cl.Crockett: Just various correspondence back and forth for the Audit and Election.

Treasurer’s Report – Comm. McManus

As of 02/20/17:

TD Bank General Checking	47,267.83
TD Bank Money Market Account	628,840.25
TD Bank Money Market Capital	243,574.53
TD Bank Payroll Checking	28,789.34
TD Bank LEA Dedicated Penalty	7,461.36
TD Bank LEA Trust Penalty	16,039.46
Petty Cash	200.00
Total Current Assets	972,172.77

Motion made by Comm. Hans seconded by Comm. Weindel to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 56 bills totaling \$27,735.53.

Motion made by Comm. Paul, seconded by Comm. Hans to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Fire Department Equipment – Comm. Paul

Comm. Paul: All good.

Turn-Out Gear – Comm. Paul

Comm. Paul: All good.

Fitness Center – Comm. Paul

Comm. Paul: In the fitness center we have a speaker system ordered last year and it will be installed by Big Dog Electric, hopefully before the next meeting.

S.O.G.'s – Comm. Paul

No report.

Recruitment / Membership – Comm. Paul

Comm. Paul: Tyler Bickerdyke is in the process of getting his physical done. He was a previous member, Kathy was working on that today. We have one member to be sworn-in tonight, but I don't see him.

EFA Nolan: He's not here.

Comm. Paul: That's all I got.

Communications – Comm. McManus

No report.

Computers – Comm. McManus

Comm. McManus: The computers are good. Justin is still working on the Microsoft Surfaces for the trucks on the mounts.

Apparatus – Comm. McManus

Comm. McManus: Skip called me today and said the truck may not be done for FDIC. He's going to let me know I guess maybe by the time we go up there further on that. That's pretty much it.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

No report.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: PK sent out a thing about uniforms and accessories for them. I told him to forward it over to me and we'll set up something for uniforms.

EFA Nolan: Anything for uniforms send to me because I got to call John. If he sends to me first, I'll send to you.

Comm. Weindel: OK, that's all I got.

Fuel – Comm. Weindel

No report.

Train Display – Comm. Weindel

No report.

Administration / Personnel – Comm. Ruth

Comm. Ruth: On February 18, 2017, was the annual Fire District Election. The two Commissioners were re-elected...Comm. Hans and Comm. McManus, they ran unopposed. Our budget for 2017 passed and the budget referendum question for the 4 firefighters was defeated. If anyone would like the numbers, Kathy has the numbers in the office. Kathy's working with the Accountant to get the proper paperwork to send to the State for our 2017 Budget.

Training Division – Comm. Ruth

Comm. Ruth: The Training report for January was read aloud, a copy is attached to the minutes. Respectfully submitted, Steve Schwegel, Jr., Mark Winters, Anthony Dimitri and Gio Maldonado, Training Division.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for 01/16/17 – 02/20/17 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

Executive Fire Administrator's Report – E.F.A. Nolan

EFA Nolan: Just real quick, there were more than 4 inspections done. They were both off today so they couldn't get their inspections to me, so they'll be in next month. And the non-life hazard registrations will go out April 1st. The report was read aloud by EFA Nolan, a copy is attached to the minutes.

President's Report – Comm. Ruth

Comm. Ruth: President's? (hearing none)

Borough of Lindenwold Liaison – Councilman DiDominico

Councilman DiDominico: No, I have nothing.

Solicitor – R. Tavani

Sol.Tavani: Mr. Chairman and members of the Board, we do have Merrissa Garretson in the audience tonight. I believe she wanted to address the Board regarding the last chance agreement that was provided to her via email on December 29, 2016 with notice of a meeting of January 16, 2017. As you know, there was no appearance by Ms. Garretson at the meeting. I have advised Ms. Garretson that the Board would not act favorably on her application for re-instatement, but I believe she wishes to address the Board, and I would ask Mr. Chairman if you could open up a public portion for her to address the Board if she so wishes at this time.

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to open to the public. All in favor, ayes have it.

Comm. Ruth: At this time, the meeting is open to the public.

Ms. Garretson: As you know on January 18th I wasn't here. I got held up at work. I drive a 30 foot truck for FedEx. On a heavy day like that, I can't even pull over to eat, let alone make a lengthy phone call regarding legal matters. So I wasn't able to make a phone call. I worked from 7:30am to 7:30pm...that's when I finished my route. My route is in Linwood, it's an hour drive home. I wasn't even around by the time this meeting concluded. I did not sign the agreement because there were some vague points in there that I wanted to address at that meeting. Because I wasn't here obviously I could not do that. My father and I have revised slight changes to the agreement. Nothing major, just more to the point that I'm willing to sign tonight if the Board will let me.

Sol.Tavani: I regret to inform you that the Board will not act favorably upon your application for reinstatement as a volunteer firefighter.

Ms. Garretson: OK.

Kevin Garretson: Can I say something please? I'm Merrissa's father, Kevin Garretson. As you all know, this is a volunteer organization. It's evident that Merrissa wants to be a member. The first meeting that this was to be

Public Portion – Comm. Ruth

addressed at, I believe Comm. Hans was not here but Merrissa was, so it was tabled at that point but this could have been settled then. It moved to the next meeting when Merrissa was working, which we all know as a volunteer, you're not going to leave work to come to that. Yes, she could have made a phone call but like she said she couldn't pull over and do that in a timely manner to give you enough notice. I'm here to ask if you could reconsider this last chance agreement. You all know me. I was a Fire Marshal here for 7 or more years, Fire Marshal in Clementon for 19 years, now back with Clementon as their Fire Marshal. I have 30 years in the service. I've seen members come and go, I've seen members being inactive and seen then being active. I've never seen a volunteer being treated like this, being banned from a volunteer organization for life for attendance. The first time Merrissa didn't sign this, I had some issues with it. As you know, I work at Cherry Hill Township and deal with last chance agreements and arbitrations on a daily basis. This last chance agreement had no expiration on it. It would be in her file until God knows when. That could affect future employment. If a full time career opportunity came up and they searched this as Cherry Hill does, we would go to the local organizations that the applicant is a member of and check their background. So I would ask that this would be removed after a year. Our union guys that are teamsters, it's removed after 3 years, but their full time paid employees have no reason for attendance problems. The other thing that I had an issue with this, the article that is mentioned #1303, it don't state if this 40% is weekly, monthly or a year. So if Merrissa's percentage dropped below 40% in one week, would she be thrown out? Because everybody's drops below 40%. So in light of that, I would just like you to reconsider. I have a long history in Fire Service. Merrissa's mother was a police dispatcher for 20 years and her brother is a corrections officer. So I think you'd be missing out on giving her another shot. If she doesn't hold up the end of the deal of your Article 1303, then the last chance agreement will kick in and that will be that. I can't see why you'd be willing to offer this, then the next meeting that she can't make due to work, rescind it. Thanks for your time.

Comm. Ruth: Is there anything else for open to the public? (hearing none)

Motion made by Comm. McManus, seconded by Comm. Weindel to close to the public. All in favor, ayes have it.

Resolutions – Comm. Ruth

Comm. Ruth: There are no resolutions for tonight.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Hans: Are we going to act on this tonight, or is it something we're going to talk about. What are we doing with this?

Comm. Ruth: It's done.

Comm. Hans: So you're saying this is done now?

Comm. Ruth: Um hum.

Open to Commissioners – Comm. Ruth

Comm. Weindel: Mike, is somebody is supposed to be sworn-in, a fireman or something?

EFA Nolan: Supposedly, but he's not here.

Comm. Paul: He's not here Frank.

Comm. Weindel: Oh, ok.

Comm. Ruth: Anything else? (hearing none)

Closed Session – Comm. Ruth

n/a

Adjourn - Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Hans to adjourn the meeting at 7:45pm

All in favor, ayes have it.

5:28 PM
02/20/17
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of February 20, 2017

	<u>Feb 20, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	47,267.83
1011 · TD Bank Money Market Acco...	628,840.25
1013 · TD Bank Money Market Capital	243,574.53
1020 · TD Bank Payroll Checking	28,789.34
1030 · TD Bank LEA Dedicated Pen...	7,461.36
1040 · TD Bank LEA Trust Penalty	16,039.46
1090 · Petty Cash	200.00
Total 1000 · CASH	<u>972,172.77</u>
Total Checking/Savings	<u>972,172.77</u>
Total Current Assets	<u>972,172.77</u>
TOTAL ASSETS	<u><u>972,172.77</u></u>
LIABILITIES & EQUITY	0.00

LINDENWOLD BUREAU OF FIRE PREVENTION

2201 BANGOR AVENUE
LINDENWOLD, NEW JERSEY, 08021
856-346-0935
(Fax) 856-346-3638

2/20/17

FIRE MARSHAL'S REPORT

January 16, 2017 to February 20, 2017

Inspections Completed to date:

1. Clean Machine Laundromat
2. Giant Fitness Center
3. Family Dollar Store of NJ, Inc., #4492
4. New Red Apple Chinese Restaurant

Re - Inspections completed:

Complaints: Received: 0 Complaints: Resolved: 0 Imminent Hazards 0

Requested Response: 0 Time Extensions: 0

Civilian Burn Reports: Permits Issued: Type I 0 Type II 0

Penalties Issued: 0

Comments to District Commissioners:

1. Meeting with Construction Official Wayne Hann's and Board of Health at El Publito Market and Taqueria La Villita on Emerson Ave. Complete inspection done. 1/18/17
2. ABC 6 smoke detector give away at Philadelphia Fire Academy. 1/19/17
3. Meeting with Investigator for 3008 The Landings of Pine Lake. 1/30/17
4. Investigation of 8 yr. old Ike Fitzpatrick who used a lighter and set fire to a 3x5 index card at school no. 4. State notification form and Fire Watch referral completed. 2/10/17
5. Attended Five County FM meeting 2/16/17

BOARD OF FIRE COMMISSIONERS

LINDENWOLD FIRE DISTRICT NO.1

2201 BANGOR AVENUE
LINDENWOLD, NJ 08021
PHONE: 856-346-0935
FAX: 856-346-3638

February 20, 2017

February 2017 Chief's Report

1. Meeting with all Lindenwold Fire Department Officers. 1-17-17
2. Attended the Camden County Radio advisory meeting. 1-18-17
3. Attended the NJ State Fire Coordinator meeting. 1-21-17
4. Attended the Department drill – “Reading smoke” 1-24-17
5. Department attended Funeral services for Westmont Firefighter, Ladder 63 was used for the American Flag presentation. 1-25-17
6. Attended the Lindenwold Boro Counsel meeting, presentation for paid personal. 1-26-17.
7. Attended a Grant writing class. 1-26-17 and 1-27-17
8. Attended the Lindenwold Fire Department installation dinner. 1-28-17
9. Attended Camden Co. Fire Chiefs Asso. Exe. Board Meeting. 2-1-17
10. Attended the Lindenwold Boro Counsel meeting, presentation for paid personal. 2-8-17.
11. Attended Batt. 2 Business Meeting. 2-9-17
12. Attended the C.C. Fire Chief's and Officers meeting. 2-9-17
13. Small snow storm – Duty crews were setup. 2-9-17
14. Attended the meeting for the Camden County LODD memorial. 2-13-17
15. Attended Lindenwold Boro. Revitalization meeting. 2-13-17
16. Was present for the Lindenwold Fire District Elections - Comm. McManus and Hann's were both reelected, Budget passed, and the question for paid personal, did not pass. 2-18-17

Michael Nolan
Executive Fire Administrator/Fire Official
Lindenwold Fire Department
Cell - 609-923-8354

LINDENWOLD FIRE DEPARTMENT

TRAINING DIVISION

To: Commissioner Ruth
From: Training Division
Date: 02/20/2017
Re: January Training Report

Department Training

- January 10, 2017
 - Topic: SCBA refresher training
 - Instructor: Training Division
 - Students: 21
 - Total man hours:63

- January 17, 2017
 - Topic: Squad familiarization
 - Instructor: Lieutenant Gio Maldonado
 - Students: 19
 - Hours: 2
 - Total man hours:38

- January 21, 2017
 - Topic: SCBA refresher training – make up
 - Instructor: Training Division
 - Students: 5
 - Total man hours: 10

- January 24, 2017
 - Reading Smoke
 - Instructor: Training officer Schwegel
 - Students: 18
 - Total man hours: 36

- January 31, 2017
 - Topic: Battalion night

Respectfully Submitted,

Steve Schwegel Jr
Mark Winters
Anthony Dimitri
Gio Maldonado

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$64.24 Affidavit \$30.00

State of New Jersey } SS.
Camden County

Personally appeared *Sandy Karmel*

Of the **Courier-Post**, a newspaper printed in Cherry Hill, New Jersey and published in Cherry Hill, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

01/27/17 A.D 2017

Mary Jo Szwak

Sandy Karmel
Sworn and subscribed before me, this 27 day of January, 2017

Ad Number: 0001885989



LINDENWOLD FIRE DISTRICT No. 1
LINDENWOLD fuego distrito N° 1Borough of Lindenwold, County of Camden
Municipio de Lindenwold, Condado de Camden
2017 Proposed Budget
Presupuesto de 2017

NOTICE IS HEREBY GIVEN, that the annual Fire District Election in the Borough of Lindenwold, County of Camden, NJ will be held on Saturday, February 18, 2017, between the hours of 2:00 pm and 9:00 pm at the Lindenwold Fire Station, 2201 Bangor Avenue, Lindenwold, NJ 08021, to elect by ballot two Commissioners to serve a three year term, also to vote on the sum of \$1,351,550 to be raised by taxation.

Por este medio se da aviso, que la elección anual del distrito de fuego en la ciudad de Lindenwold, Condado de Camden, Nueva Jersey será el sábado, 18 de febrero de 2017, entre las 14:00 y 21:00 en el parque de bomberos de Lindenwold, 2201 Bangor Avenue, Lindenwold, NJ 08021, para elegir por votación dos comisionados para servir un término de tres años, también a votar en la suma de \$1,351,550 para ser criado por impuestos.

OPERATING APPROPRIATIONS / CRÉDITOS DE OPERACIONES

Total Paid Positions / Total posiciones pagadas	\$334,406
Employment Benefits / Retribuciones	198,185
Elections / Elecciones	1,300
Professional Services / Servicios profesionales de	23,000
Office Expenses / Gastos de Oficina	4,400
Utilities / Utilidades	29,900
Advertising / Publicidad	1,400
Payroll Service Fees / Tarifas de servicio de nómina	4,300
Rentals / Alquiler	198,500
Insurance / Seguro	96,500
Maintenance Repairs / Mantenimiento reparaciones	115,850
Supplies / Suministros	15,000
Training / Formación	16,500
Uniforms / Uniformes	9,000
SFS Grant Expenses / SFS Grant gastos	7,885
Medical Screenings / Exámenes médicos	5,500
Volunteer Allowance / Prestación voluntaria	45,000
Other LEA Expenses /	7,600
Promotions / Promociones	9,000
Paid Firefighter Expenses (Referendum) /	151,000
UFSA Expenses / UFSA gastos	15,200
Purchase of Nonbondable Assets /	
Compra de activos de Nonbondable	102,200
TOTAL OPERATING APPROPRIATIONS/	
TOTAL CRÉDITOS DE OPERACIONES	1,391,626
Capital Appropriations Outlay /	
Capital créditos gasto	500,000
Debt Service / Servicio de la deuda	-
TOTAL BUDGET APPROPRIATIONS /	
TOTAL CRÉDITOS PRESUPUESTARIOS	\$1,891,626

REVENUES / INGRESOS

Fund Balance Utilized / Saldo de los fondos utilizados	\$498,241
SFS Grant / SFS Grant	7,885
Interest Earned on Investments & Deposits /	-
Interés en inversiones & Depoits	-
Sale of Assets / Venta de activos	-
Other Revenues / Otros ingresos	50
Bureau of Fire Prevention /	
Oficina de prevención de incendios	33,900
Amount to be Raised by Taxation /	
Cantidad a ser planteada por el fiscal	1,351,550
TOTAL REVENUES / TOTALES INGRESOS	\$1,891,626

Dated: 01/23/17 / Fecha: 23/01/2017

R. McManus, Treasurer

Board of Fire Commissioners / Junta de comisionados del fuego

(\$64.24)

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$86.24 Affidavit \$30.00

State of New Jersey } SS.
Camden County

Personally appeared *Sandy Kimmel*

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01/27/17 A.D 2017

Mary Jo Szwak

Sandy Kimmel
Sworn and subscribed before me, this 27 day of January, 2017

Ad Number: 0001886033



**BOROUGH OF LINDENWOLD
FIRE DISTRICT No. 1**

Public Notice

NOTICE IS HEREBY GIVEN to the legal voters of Fire District No.1, Borough of Lindenwold, County of Camden, New Jersey that the annual election of the Fire District will be held on Saturday, February 18, 2017. The polls will be open from 2:00 pm until 9:00 pm and as much longer as may be necessary to permit all legal voters then present to vote and cast their ballots. The election will be held and all the legal voters of the Fire District will vote at Lindenwold Fire Station No.3, located at 2201 Bangor Avenue, Lindenwold, NJ 08021. The legal voters of the Fire District will elect two members to a full term – three (3) years.

Candidates: Wayne Hans

Candidate: Raymond McManus

In addition, the following proposal and referendum will be considered. Proposal 1: The Board of Commissioners of the Fire District is authorized to raise the sum of \$1,351,550 for the operation and maintenance of the Fire District for the 2017 fiscal year.

Referendum 1: Shall the Board of Fire Commissioners, Fire District No. 1 in the Borough of Lindenwold, be authorized to increase the 2017 amount to be raised by taxation in the Fire District annual budget, by 49.9% or \$450,000 as provided by N.J.S.A.40A:4-45.45 and N.J.S.A.40A:4-45.45(b), notwithstanding that its amount to be raised by taxation will exceed the two percent (2%) increase limitation. Interpretive Statement: A "yes" vote will authorize the Board of Fire Commissioners of the Fire District to adopt the budget that was approved by the Board. N.J.S.A.40A:4-45.45 and N.J.S.A.40A:4-45.45(b), provides a tax levy "cap" of two percent (2%) on the amount of increase. This amount can be exceeded when approved by referendum of the voters. The following are those line items to which the increases apply: Page F-4 Position 2-Firefighters, Supplemental Schedule-Paid Firefighter Expenses. If the referendum is approved (a yes vote), the amount to be raised by taxation will include this amount. A "no" vote means that the Board of Fire Commissioners must adopt the budget within the increase limits otherwise set forth by law. The District is in need of Firefighters that are able to respond to calls during normal working hours (8am to 4pm, Monday through Friday). Presently most volunteers are unable to respond to fire calls during this time, leaving the District severely understaffed in a fire emergency.

Dated: 01/23/17

Kathleen Crockett, District Clerk

**MUNICIPIO DE LINDENWOLD
Distrito de bomberos N° 1**

Aviso público

Por la presente se notifica a los votantes legales del fuego District No.1, municipio de Lindenwold, Condado de Camden, Nueva Jersey que será la elección anual del barrio del fuego celebrada sábado, 18 de febrero de 2017. La votación estará abierta desde las 14:00 hasta las 21:00 y como mucho más tiempo que sean necesarias para permitir a todos los votantes legales entonces presentes a votar y a depositar su papeleta. La elección será sostenida y todos los votantes legales del distrito de fuego votarán en Lindenwold bomberos No.3, ubicada en 2201 Bangor Avenue, Lindenwold, NJ 08021. Los votantes legales del barrio del fuego elegirá a dos miembros para un término completo – 3 tres años.

Candidate: Wayne Hans

Candidate: Raymond McManus

Además, se considerará la siguiente propuesta y referéndum. Propuesta 1: La Junta de Comisionados del distrito de bomberos está autorizado para recaudar la suma de \$1,351,550 para la operación y mantenimiento del barrio del fuego para el ejercicio fiscal de 2017.

Referéndum 1: La Junta de Comisionados del fuego, Fire District no. 1 en la ciudad de Lindenwold, se autorizará para aumentar la cantidad de 2017 para ser criado por impuestos en el presupuesto anual del distrito de bomberos, por 49.9% o \$450,000 proporcionado por N.J.S.A.40A:4-45.45 y N.J.S.A.40A:4-45.45(b), no obstante que su cantidad para ser criado por imposición excederá el dos por ciento (2%) del aumento limitación. Declaración interpretativa: Un voto de "sí" autorizará a la Junta de fuego comisionados del barrio del fuego para aprobar el presupuesto que fue aprobado por la Junta. N.J.S.A.40A:4-45.45 y N.J.S.A.40A:4-45.45(b), proporciona una tasa de impuesto "cap" del dos por ciento (2%) sobre el monto del aumento. Esta cantidad puede ser superado

cuando sea aprobado por referendo de los votantes. Los siguientes son los ítems de línea al que se aplican los aumentos: posición de página F-4 2-bomberos, gastos de bomberos de Supplemental Schedule-Paid. Si el referéndum es aprobado (un voto), la cantidad a ser cobrada por impuestos incluirá esta cantidad. Un voto "no" significa que la Junta de Comisionados del fuego debe aprobar el presupuesto dentro de los límites de aumento de lo contrario establecidas por ley. El distrito tiene necesidad de los bomberos que son capaces de responder a las llamadas durante las horas normales de trabajo (8:00 a 16:00, del lunes al viernes). Actualmente la mayoría voluntarios son incapaces de responder al fuego llamadas durante este tiempo, dejando el distrito severamente insuficiente en una emergencia de incendio.

Fecha: 23/01/2017

Kathleen Crockett, Secretario del distrito
(585.24)

00100200